

For financial adviser use only. Not for use with customers.

Five simple steps

to managing your Group Protection Online

Aviva Group Protection Online (AGPOL)

Helping you protect your client's business

AGPOL is our internet based quote service for policies of 3 to 250 lives. It allows you to create and amend a Group Protection quotation and place the policy on risk quickly and simply.

Five simple steps:

1

Check that the product is available on AGPOL and that we accept the type of business on the system

We can quote for:

- ✓ **Group Critical Illness** - standard cover which includes Total Permanent Disability (TPD) and 'extended cover' with any occupation Total Permanent Disability cover
- ✓ **Group Income Protection** - cover to expiry age or a limited payment term (a lump sum option is not available)
- ✓ **Group Life** - lump sum benefits only.

For details of the types of businesses that cannot be quoted for on AGPOL please see our user guide available on **Aviva-for-Advisers**.

2

Register for your online account

Go to:

www.groupprotectiononline.co.uk

Click on the 'new user registration' link at the bottom of the login page and fill in the simple registration form.

3

You'll get your username and temporary password within 24 hours

Once received, please change your password to something more memorable, using at least three of the following:

- ✓ Uppercase characters (from A - Z)
- ✓ Lowercase characters (from A - Z)
- ✓ Base 10 digits (from 0 - 9)
- ✓ Non-alphanumeric characters (for example: \$, #, or %)

4

Manage your quotes and go on risk quickly

You can retrieve your quote, amend it or re-quote on a different basis through AGPOL, and can place the policy on risk once happy.

5

Print and return your on-risk pack

Send it to: **Aviva Group Protection, PO Box 3620, Norwich, NR7 7XS.**

Once received we'll send you the policy documentation and inception accounts.

Let us help you

Get in touch with our **Group Protection Sales Support Team:**

Call on **0800 145 5684** or email **groupprotectionsalesupport@aviva.com**

Calls may be monitored and recorded.

Group Protection Sales team are available Monday to Friday 9am-5pm.

Group Protection Online is available 24 hours, 7 days a week.