Life Insurance Plan

Introduction

These policy conditions are written confirmation of your contract with Aviva Life & Pensions UK Limited. It’s important that you read them carefully together with your policy schedule and then keep both documents in a safe place.

If you have any questions, you can call us on 0800 2851 104 (from outside of the UK, please call +44 1603 603 479).

The words shown in bold may be defined terms; we explain these in the “Definitions” section.

Your cover

In order for cover to be maintained, you need to pay your premiums throughout the policy term. If you make a successful claim, the cover amount will be paid as a cash lump sum.

There are three types of cover to choose from – level cover, decreasing cover or increasing cover. Your policy schedule will confirm which type of cover you have. Further details about each cover type are provided below.

<table>
<thead>
<tr>
<th>Level cover</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How it works</strong></td>
</tr>
<tr>
<td>The cover amount stays the same throughout the policy term</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Decreasing cover</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How it works</strong></td>
</tr>
<tr>
<td>The cover amount decreases every month, broadly in line with a repayment loan, for example a mortgage, using a fixed interest rate of 8%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Increasing cover</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How it works</strong></td>
</tr>
<tr>
<td>The cover amount increases each year, in line with the percentage increase in the Consumer Prices Index (CPI). It’s calculated over a 12 month period ending approximately 3 months prior to each policy anniversary. If there’s no increase in the CPI during that period, your cover amount will stay the same. The maximum annual increase applied will be 10%.</td>
</tr>
</tbody>
</table>
Your benefits

Life cover
We'll pay one of the following benefits if we accept a claim. Once we've accepted a claim, the policy will end and you won't be able to make another claim. For joint policies, we'll only pay out once. So when we've accepted a claim for one life covered, the policy will end.

<table>
<thead>
<tr>
<th>Death benefit</th>
<th>What we pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>We'll pay this benefit if the life covered dies during the policy term. Once we've accepted a claim, the policy will end. We won't pay if the death of the life covered is caused by suicide or intentional self-inflicted injury within 12 months of the policy start date. If this happens, the policy will end.</td>
<td>We'll pay the cover amount shown in the policy schedule.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Terminal illness benefit</th>
<th>What we pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>We'll pay this benefit if the life covered is diagnosed with a terminal illness during the policy term. Once we've accepted a claim, the policy will end.</td>
<td>We'll pay the cover amount shown in the policy schedule.</td>
</tr>
</tbody>
</table>

House purchase cover

<table>
<thead>
<tr>
<th>House purchase cover</th>
<th>What we pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gives you free cover from when you exchange contracts to when your house purchase is completed. In Scotland, the free cover is available from when missives are completed for the property to the date of entry. The free cover will include death benefit (but not terminal illness benefit). It begins when we've accepted your application and after you've exchanged contracts - or missives are completed - as long as you've given us a future start date for your policy which coincides with the completion of your house purchase/date of entry.</td>
<td>We'll pay the lower of: £500,000; or the purchase price of the house (as confirmed when contracts are exchanged); or the cover amount shown in the policy schedule.</td>
</tr>
</tbody>
</table>

Once we've accepted a claim for house purchase cover, the policy will end and you won't be able to make another claim. We won't pay if the death of the life covered is caused by suicide or intentional self-inflicted injury. If this happens the policy will end.

<table>
<thead>
<tr>
<th>The free cover ends on the earlier of:</th>
</tr>
</thead>
<tbody>
<tr>
<td>● 90 days; or</td>
</tr>
<tr>
<td>● the date of completion/date of entry; or</td>
</tr>
<tr>
<td>● the policy start date.</td>
</tr>
</tbody>
</table>

Once we've accepted a claim for house purchase cover, the policy will end and you won't be able to make another claim.

We won't pay if the death of the life covered is caused by suicide or intentional self-inflicted injury. If this happens the policy will end.

Additional benefits

Your policy schedule will show whether the separation benefit is included on your policy.

<table>
<thead>
<tr>
<th>Separation benefit</th>
<th>What this means for your policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Available with all types of cover. Can be used six months from the start date.</td>
<td>If you separate, you can split your joint policy and each take out a new single policy without answering any further medical questions. This additional benefit will only be included if: we accepted your policy on standard terms; and you are the policyholder as well as the life covered.</td>
</tr>
</tbody>
</table>

Your policy schedule will show whether the separation benefit is included on your policy.
<table>
<thead>
<tr>
<th>Separation</th>
<th>Evidence needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Divorce, dissolution of civil partnership or separation</td>
<td>Decree absolute or dissolution order.</td>
</tr>
<tr>
<td>Mortgage transferred into one name only</td>
<td>Evidence of mortgage transfer.</td>
</tr>
<tr>
<td>Moving into a different house</td>
<td>Evidence of new mortgage or new address.</td>
</tr>
</tbody>
</table>

You can use the separation benefit as long as:

- you and the other policyholder agree to cancel the original policy; and
- you take out the new policy before you turn 55; and
- you take out the new policy within 90 days of the separation happening; and
- you send us the evidence we need; and
- neither of you have made, nor are you eligible to make a claim for the death benefit or terminal illness benefit, and
- the premium of the new policy meets the minimum premium limit that applies at the time.

The new policy:

- can only start when your original policy has been cancelled, and
- has to end before you turn 70, and
- has to have a cover amount which is less than, or equal to, the current cover amount.

You can only use the separation benefit once, and the new policy won’t include the separation benefit.

The new policy can have level cover or decreasing cover. You can only select increasing cover if the original policy had increasing cover.

The premium you’ll pay for any new policy will be based on the rates available at the time of the request and the personal circumstances of the life covered. The policy conditions in force at the time will apply to the new policy.

### Making changes to your policy

You can make certain changes to your policy six months from the start date. If you ask to make any changes, they will apply from the date your next premium is due.

#### Amending your policy

If you make any of the following changes, we’ll amend your policy:

**Reducing:**

- the cover amount
- the policy term.

**Increasing:**

- the policy term

With the exception of increasing the policy term, you can make the above changes without any further medical questions being asked.

If you want to increase the policy term, we may need to ask some further medical questions.

Depending on the answers, we may not be able to carry out the increase.

For increasing the policy term, we’ll use the premium rates available when we make the change, based on the personal circumstances of the life covered.

For all other changes, we’ll use the original premium rates based on the personal circumstances of the life covered.
After you’ve made any of the above changes, your premium can’t be lower than the minimum premium limit which applies at the time we agree to your request.

These policy conditions will continue to apply to your amended policy.

Issuing a new policy
If you increase the cover amount, we’ll issue a new policy to go with your original policy, which will remain in force.

We may need to ask some further medical questions. Depending on the answers, we may not be able to carry out the change.

If we can carry out the change, the policy conditions in force at the time of the change will apply to the new policy.

Making a claim
If you need to make claim, please contact us on 0800 015 1142 (from outside of the UK, please call +44 1603 603 479). Our claims line is open Monday to Friday 8:30am to 5:30pm.

Before we can pay a claim we need to assess it. To do this, we’ll ask for some important information. If we ask for information from third parties, we’ll pay for it. If you want to, you can provide additional evidence at your own expense.

The kind of information we need may include, but isn’t limited to, the following:

- Proof that the life covered has died, or become terminally ill.
- Proof of who legally owns the policy.
- Written consent that lets us:
  - access the medical records or reports of the life covered
  - receive the results of any medical examinations or tests of the life covered.
- Conversations with, and reports from, third parties such as coroners, attending consultants, and the police.

When we assess a claim, we rely on the information we’re given. If any of the information is untrue or incomplete and would have affected whether we paid a claim or not, we may not pay the claim, and we can reclaim any benefit payments we’ve already made.

If this happens, we won’t make any further payments, and we may also cancel the policy without refunding any premiums.

This doesn’t affect any other legal rights we have.

If we accept a claim, we’ll make any relevant payment to you.

Paying your premiums
Premiums are payable monthly by Direct Debit. All Direct Debits need to come from a bank or building society in the UK, the Channel Islands, the Isle of Man or Gibraltar, in the currency of the UK.

We show the initial premium you’ll pay, and the date it and subsequent premiums are due, in the policy schedule. You have 60 days from each due date to pay your premium. If you have to make a claim during this period, we’ll deduct the unpaid premium from the benefit we pay.

If you don’t pay your premiums within the 60 day period, we’ll cancel your policy. If this happens, you won’t be able to make a claim.

Policy term
The minimum policy term is 1 year. The maximum is 50 years. This is subject to the oldest life covered being 90 years of age or less at the policy end date.

We show your policy term in the policy schedule.
Changing your details
You need to let us know if your contact details, or those of any life covered, change.

Acceptance of instructions
We can’t accept any instruction, request or notice from you until we receive all the information we need. We’ll tell you what kind of information or documentation we need.

Cancelling your policy
You have a 30 day cooling off period to change your mind. If you cancel within this period, we’ll refund any premiums you’ve paid.

The cooling off period begins on the later of:
- the day we tell you when your policy will start
- the day you receive your policy documents.

You can still cancel the policy after the cooling off period ends, but we won’t refund your premiums.

If you cancel your policy, you won’t be able to make a claim.

Eligibility
You must be at least 18 to apply for this policy.

You must also be a resident of the UK. This does not include the Channel Islands, the Isle of Man or Gibraltar.

General conditions
Policy amendments
We may alter these policy conditions for any of the following reasons:
- To respond, in a proportionate manner, to changes in:
  - the way we administer these type of policies
  - technology or general practice in the life and pensions industry
  - taxation, law or the interpretation of the law, decisions or recommendations of an ombudsman, regulator or similar body, or any code of practice with which we intend to comply.
- To correct errors if it is fair and reasonable to do so.

If we think any alteration to these policy conditions is to your advantage, we’ll make it immediately and tell you at a later date.

We’ll also do this if the alteration is due to regulatory requirements.

If any alteration is to your disadvantage, we’ll aim to tell you in writing at least 60 days before we make it. However, external factors beyond our control may mean we have to give you less notice.

If you’re not happy with any alteration we make to your policy, you can cancel it.

Incorrect Information
If the date of birth of any life covered is wrong we’ll base the payment we make for any successful claim on the correct date of birth. We’ll tell you if this happens.

If, using the correct date of birth, the age of any life covered when you took out your policy would have been outside of our limits, we’ll cancel your policy. If this happens, we’ll tell you. You won’t be able to make a claim after we’ve cancelled your policy. However, we’ll refund all your premiums (without interest).
We rely on the information you give us. If any of it is untrue or incomplete and would have affected our decision to provide your policy, we may:

- change the terms of your policy
- change the premiums you have to pay
- cancel your policy and refund the premiums you’ve paid (without interest).

If we cancel your policy, you won’t be able to make a claim.

**Third party rights**

This policy does not give any rights to anyone except you and us.

We may, with your agreement, amend or cancel this policy without reference to, or consent from, any other person.

**General**

If you want to transfer (‘assign’) the policy to someone else, you must tell us in writing before we can pay a claim.

Where appropriate, words in the singular include the plural and vice versa.

**Law**

This policy is issued in England, under English law.
Definitions
Throughout these policy conditions we have highlighted defined terms in bold type (except for personal terms like "we" and "you") so you know when they apply. The meanings of these words are set out below.

You or your refers to the policyholder(s) named in the policy schedule, or anyone else who becomes the legal owner of the policy.

We, us or our means Aviva Life & Pensions UK Limited.

Anniversary date
The anniversary of the start date shown in the policy schedule.

Attending consultant
The appropriately qualified medical specialist supervising care of the life covered.

The attending consultant must be resident and practicing in Andorra, Australia, Canada, the Channel Islands, the European Union, the Faroe Islands, Gibraltar, the Isle of Man, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland, the UK, USA or the Vatican City.
We may add further countries in the future.

Consumer Prices Index (CPI)
The monthly index calculated by the government that demonstrates the movement of consumer prices in the UK, or an equivalent replacement of that index.

Cover amount
The amount we pay for a successful claim under this policy. The cover amount is shown in your policy schedule.

End date
The date that cover under this policy will end. This is shown in your policy schedule.

Joint policy
The policy can cover up to two people – usually you and your partner, spouse or civil partner. A joint policy will only pay out once following a successful claim for the death benefit or terminal illness benefit. So when we’ve accepted a claim for one person, the policy will end.

Life covered
The person whose life is being covered and in the event of their death or diagnosis of a terminal illness, a claim could be made.

Personal circumstances
These can include the age, smoker status (both previous and current), health and lifestyle of the life covered.

Policy conditions
This document which forms our contract of insurance with you providing the cover under the policy as agreed. The application (that you made and which we have accepted) and the policy schedule also form part of the contract and must be read together with these policy conditions.

Policy schedule
This will show the specific detail of your policy, such as who it covers, the cover amount, how much it will cost and any additional benefits included. The definition also includes any subsequent amendments to your policy, which we confirm to you in writing.

Policy term
This relates to the period your policy is in force, from the start date until the end date.

Resident
At the time you complete the application you must be physically living in the UK and:

- a citizen of the UK, or
- have been granted permission to settle permanently in the UK.
Single policy
A policy which covers the life of just one person.

Standard terms
The premium and benefits we quote before the underwriting process is completed.

Following an application being underwritten, we may only be able to offer cover with a higher premium than first quoted, with certain benefits excluded, or both. This would not be classed as standard terms.

We will have told you whether you were accepted on standard terms when confirming our decision on your application.

Start date
The date on which cover under this policy starts. It’s shown in the policy schedule.

Terminal illness
A definite diagnosis by the attending Consultant of an illness that satisfies both of the following:

● The illness either has no known cure or has progressed to the point where it cannot be cured; and
● In the opinion of the attending Consultant, the illness is expected to lead to death within 12 months.

Braille, large font, audio material
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● your name and address
● the name or code of the document (found at the bottom of the back page of most documents).

Our Customer Call Centre is open Monday to Friday 8am to 8pm, Saturday from 8.30am to 5pm and Sunday 10am to 4pm. Calls may be recorded.